Faculty of Education  
Department of Curriculum and Pedagogy  
Ad hoc Committee on Technology, Instruction, and Communication (ACTIC)  
April 2020

Given the longstanding efforts in the Department of Curriculum and Pedagogy to support the full range of learning and teaching with media and technologies (Graduate and Undergraduate, F2F, Blended, Online, Remote, Virtual, etc.), EDCP established the Ad hoc Committee on Technology, Instruction, and Communication (ACTIC). The committee will be advisory to the HAC, which comprises: Department Head, Deputy Head, Graduate Coordinator, Undergraduate Coordinator, and Administrative Manager.

Terms of Reference:
Advise the Head and HAC about:

1) Expertise from among EDCP faculty, staff and sessionals to assist course instructors in quality course design across the full range of learning and teaching modes.

2) How EDCP can support faculty, staff, and students in matters pertaining to course and program design in order to reduce high demands on instructional designers at the Faculty level.

3) Proposed guidelines and policies governing the use of media and technology in course and program design, including the reconfiguration of face-to-face courses into online, remote, and virtual. The guidelines and policies will have implications for EDCP faculty, staff, and student access and performance.

4) Issues pertaining to the impact of the COVID-19 pandemic and economic crisis, on University and Faculty emergency guidelines that have direct implications for course and program design and delivery.

Communication:

Issues that come to the attention of EDCP faculty, staff and sessionals, which have the potential to be considered by the ACTIC committee, will first come through the Head of EDCP. The Head will alert and direct issues relevant to the terms of reference to the ACTIC Co-Chairs. The Co-Chairs will work with the committee membership and direct its considered and deliberative advice to the Head.

Membership

- David Anderson & Kerry Renwick, Co-chairs
- Douglas Adler
- Jillianne Code
- Peter Gouzouasis
- Shannon Leddy
- Marina Milner-Bolotin
- Cynthia Nicol
- Stephen Petrina
- Student Rep: Peisen Ding (Peer Advisor)
- Staff Support: Kalie Fong, Kirsty Robbins & Fred Brown